



Contractors All Risks (Above £3m) INSURANCE PROPOSAL FORM

NFUM DETAILS

Instructions to NFU Mutual Agent; please complete the following details:		
Transfer existing NFUM cover to NIS	YES	NO
Existing NFUM Client; New cover to NIS	YES	NO
New to NFUM; New to NIS	YES	NO
Existing NIS Renewal	YES	NO
NFU Mutual Agency Code:		
NFU Mutual Agent Name:		
NFU Mutual Agent Telephone Number:		
NFU Mutual Agent Email Address:		
Client Payment Method:		
iFaces Ref:		
NIS Group email address (in full):	national_intermediary_services@nfumutual.co.uk	
AJG Group email address:	London_NFUM_GGR@ajg.com	

The information you provide here will, together with any other information provided by you, constitute the basis of the Contract of Insurance. You must ensure that the answers given are, to the best of your knowledge and belief, a complete and true statement of the facts. You must advise us if any of the facts change during the term of the policy.

Insurers may cancel cover and/or refuse to pay claims if the facts which you provide in this form are incorrect.

PROPOSER DETAILS

Proposer's full legal trading name and names of any other parties to be included:	
Proposer Contact Name:	Proposer Contact Telephone Number:
Business Establishment Date:	DD/MM/YY
Registered Address:	Postcode:
Trading Address (if different from above):	Postcode:
Business Description:	
Name of your appointed main contractor:	
Address of your appointed main contractor:	Postcode:



1. PLEASE GIVE DETAILS OF YOUR PRESENT INSURERS, IF CURRENTLY INSURED:

Cover:	Insurer:	Expiry Date:
Contractors All Risks		DD/MM/YY

2. IF THE ANSWER TO ANY OF THE QUESTIONS BELOW IS 'YES' PLEASE PROVIDE FULL DETAILS BELOW:

i) Has any Insurer ever declined a proposal, cancelled or refused to renew your policy, or required special terms and conditions?	YES	NO
ii) Have you or any of your business partners or directors ever been convicted or charged (but not yet tried) with a criminal offence other than motoring?	YES	NO
iii) Have you been prosecuted during the last 5 years under any safety or environmental legislation?	YES	NO

Details if Yes to any of the above:

CLAIMS HISTORY

Have there been any claims made against you or any circumstances which might lead to a claim during the last 5 years?	YES	NO
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Date of Claim:	Type of Claim:	Amount Paid:	Amount Outstanding:
DD/MM/YY 		£	£
Date of Claim:	Type of Claim:	Amount Paid:	Amount Outstanding:
DD/MM/YY 		£	£
Date of Claim:	Type of Claim:	Amount Paid:	Amount Outstanding:
DD/MM/YY 		£	£
Date of Claim:	Type of Claim:	Amount Paid:	Amount Outstanding:
DD/MM/YY 		£	£

Please give details of any claim with a total value (paid and outstanding) in excess of £5,000:

PART ONE - CONTRACT ACTIVITIES UNDERTAKEN

Please provide a full description of all your business activities and description of the main types of work undertaken:

Please fully describe any hazardous work undertaken, including working below ground or over water or any Civil Engineering including work on tunnels or bridges (if none, please state 'None'):

Please confirm if you are involved in any timber frame contracts (definition: If any part of the contract works includes structures where the load bearing frame is constructed from timber, other than normal roofing trusses supports or beams? If so, how much of the work that you undertake represents timber frame construction methods? Do you have standards that you work to for this building method? What contract limit would be needed for these contracts? What is the maximum value of exposed timber frame at any one time?

Is cover required for Contract Works?	YES	NO
Under which conditions is work to be carried out? <input type="checkbox"/> Joint Contracts Tribunal (JCT) <input type="checkbox"/> Engineering Procurement and Construction Management contract (EPCM) <input type="checkbox"/> New Engineering Contract (NEC) <input type="checkbox"/> FF&E (Furniture, Fixtures and Equipment) contract <input type="checkbox"/> Fédération Internationale des Ingénieurs-Conseil (FIDIC) for International Contracts <input type="checkbox"/> Prime cost contract/cost plus contract / cost reimbursable contract <input type="checkbox"/> Design build finance and operate (PPP/PFI/DBO/BOOT) <input type="checkbox"/> None <input type="checkbox"/> Engineering Procurement and Construction Contract (EPC)/Turnkey contract <input type="checkbox"/> Other		

If non-standard conditions apply are you able to attached a copy contract? (If emailing please send to: London_nfum_ggr@ajg.com and mutual_marketplace@nfumutual.co.uk)	YES	NO
Contract site address:	Postcode	
Is this an annual contract or a single period contract?		
Will the Property be occupied throughout the works? If no please provide details of how often and who will be inspecting the Project Site.		
Who will own the Property on completion of the Project?		
On completion, is the Property to be for private or business use?		



1. PLEASE GIVE DETAILS OF YOUR PRESENT INSURERS, IF CURRENTLY INSURED:

If for Business use please advise trade and nature of activities at the Property?

Please describe all fire-fighting measures taken:

Please describe all water damage measures taken:

SINGLE PERIOD CONTRACT

Start date	DD/MM/YY
Contract period (excluding any warranty period) – maximum 18 months	MONTHS
Maximum value of any one contract	£
Total payments to bona-fide sub-contractors	£
Percentage of turnover where heat is used	%



Split of the value of Contract Works being undertaken; including, the value of any:

– demolition and site clearance	£
– external works including roads and landscaping	£
– shell construction costs:	
foundations	£
substructure/drainage	£
superstructure	£
– heating and ventilation works	£
– electrical works	£
– fitting out	£
– other (please specify)	£
Total estimated value (including irrecoverable VAT but excluding Free Issue Materials)	£

Do you wish to insure any Free Issue Materials that You are supplying to the Main Contractor for incorporation within the Contract Works/Existing Structure?	YES	NO
If Yes, please provide:		
– a full description of the materials to be insured		
– the replacement value of the materials (not included in the Contract Value above)	£	

Please give details of site protection measures

Is cover required for defects liability or maintenance period?	YES	NO
What is the maximum period required? (maximum 24 months)	MONTHS	
Please confirm you will send to the following email addresses details of any sectional handover dates (unless indicated on the construction schedule Gantt Chart): london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk	YES	NO

ANNUAL CONTRACT

What is the maximum contract works period? (maximum 18 months)	MONTHS
What is the average contract works period (maximum 18 months)	MONTHS
Maximum value of any one contract	£
Average contract value	£
Turnover for next 12 months in UK	£
Turnover for next 12 months overseas	£

If overseas contracts please give full details split by country.



SINGLE PERIOD CONTRACT (CONTINUED)
ANNUAL CONTRACT (CONTINUED)

Annual payments to bona-fide sub-contractors	£
Percentage of turnover where heat is used	%
Please give details of site protection measures:	

Is cover required for defects, liability or maintenance period?	YES	NO
What is the maximum period required? (maximum 24 months)	MONTHS	

Is cover required for contractor's plant and equipment?	YES	NO
Please give sum insured for plant and machinery	£	
Please give maximum value for any one item	£	
Please give sum insured for tower cranes	£	
Please give sum insured for all other tools and equipment	£	
Are you able to provide an inventory for any items exceeding £5,000? (If emailing please send to: london_nfum_ggr@ajg.com and mutual_marketplace@nfumutual.co.uk)	YES	NO

If NO, please specify all items over £5,000:

Description	Serial Number	Sum Insured
1.		£
2.		£
3.		£
4.		£
5.		£
6.		£
7.		£
8.		£
9.		£
10. (maximum 10 entries)		£

Are largest plant items kept in a security compound when not in use?	YES	NO
If NO, please provide details of where they are stored:		

Are machine attachments, power tools, hand tools, manually powered implements and other unpowered tools kept in a securely locked container or receptacle when not in use?	YES	NO
If NO, please provide details of where they are stored:		

Is cover required for plant hired in or hired out?			YES	NO
Please briefly describe plant you expect to hire out:				
Please briefly describe plant you expect to hire in:				

Cover for Plant or Machinery Hired will be limited to the terms required by Construction Plant Hirers Association (CPA) or Scottish Plant Hirers Association (SOPA). If the Proposer hires Plant or Machinery on items which are more onerous than this they will be responsible for any difference.

Maximum Sum Insured for plant and equipment hired in:	£		
Total hiring fees per annum:	£		
Maximum value any one item of hired in plant:	£		
Maximum total value of hired in plant any one site or location:	£		
When hiring plant out are all customers vetted and provided with a copy of standard hire conditions prior to taking delivery of plant?	YES	NO	Don't hire out
Is cover required for employees' tools and personal effects on-site?			
YES			
NO			
Maximum value any one employee:	£		
Total value over all sites and locations:	£		

PART TWO - EXISTING STRUCTURES

Are you responsible for insuring existing structures?		YES	NO
Do you wish to insure Existing Structures?		YES	NO
Are Existing Structures insured under your existing property insurance arrangements?		YES	NO
Rebuild value of Existing Structures		£	
Is the Existing Structure of standard construction (predominantly brick, stone and slate)?		YES	NO
If NO, please advise type of construction (including materials incorporated):			
Listed?	Grade I <input type="checkbox"/>	Grade 2* <input type="checkbox"/>	Grade 2 <input type="checkbox"/>
			Not Listed <input type="checkbox"/>
Is the existing structure in a good state of repair (structurally sound, watertight and weatherproof)?		YES	NO
If NO, please advise below the know defects (and if available send dilapidation report to the following email addresses: london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk			
	Report sent:	YES	NO
Off-site Storage: Will any materials included in the Contract Value or Free Issue Materials value be stored elsewhere than the contract site?		YES	NO
Locations(s)	Value	£	

ANNUAL CONTRACT (CONTINUED)

Non-Negligent Damage: Do you require Non-Negligent Damage (vibration/removal of support) cover in accordance with clauses 6.5.1 or 21.2.1?	YES	NO
If Yes, noting that contract conditions normally require the Main Contractor to arrange this form of insurance in joint names (theirs and Yours), please advise why:		
Please note:	Standard & Maximum Policy Limit	£1,000,000

If Non-Negligent Damage cover is required:

GENERAL WORKS DETAILS

Does the Project involve structural alteration working to Existing Structures? (N/A if Existing Structures are not insured)	YES	NO	N/A
If Yes, please provide details below and send structural report, if available, to: london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk			
Does the Project involve any work to party walls? (N/A if Public Liability and/or Non-Negligent Damage are not insured)	YES	NO	N/A
If Yes, please provide details below and send structural report, if available, to: london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk			
Does the Project involve basement or other deep (below 3 metres) excavation works including proximity to any near or adjoining buildings?	YES	NO	
If Yes, please provide details below and send structural/soil survey reports, if available, to: london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk			
Does the Project involve works near or adjacent to water?	YES	NO	
If Yes, please provide full details below and send any relevant reports, if available, to: london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk			
Does the Project involve any piling, shoring, underpinning or ground compaction works?	YES	NO	
If Yes, please provide full details below and send any relevant soil or structural reports, if available, to: london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk			
Does the Project involve any works involving retained facades? (N/A if Existing Structures are not insured)	YES	NO	N/A
If Yes, please provide full details below and send any structural reports, if available, to: london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk			
Does the Project involve any other environmental factors or activities or operations that increase the likelihood of the risk of loss damage or liability?	YES	NO	
If Yes, please provide full details below, together with any measures being taken to reduce the risk, to: london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk			



CHECKLIST

Please confirm as applicable that you will send the documents below to the following email addresses:
london_nfum_ggr@ajg.com mutual_marketplace@nfumutual.co.uk

Document	Attached	Not Attached	To Follow	Comment
1. Contract work with non-standard conditions				
2. Plans and Drawings				
3. Scope for Works				
4. Bill of Values / Quantities				
5. Construction Schedule (Gantt Chart) Inc. Sectional Handover Dates				
6. Inventory for items exceeding £5,000				
7. Defects and Dilapidations Report				
8. Structural Report – containing the followings sections:				
(a) Structural Alteration Works to Existing Structures				
(b) Work to Party Walls				
(c) Basements and Excavations				
(d) Proximity to Water				
(e) Piling, Shoring, Underpinning and Ground Compaction				
(f) Retained Facades				
(g) Other Environmental Factors				

IMPORTANT INFORMATION

Please read the following carefully:

- The questions on this Proposal Form and any other details we specifically request, relate to facts which we consider material to underwriting this insurance. However, because no list of questions can be exhaustive, please consider whether there is any other material information which is known to you which could influence our assessment and acceptance of the risk.
- **FAILURE TO DISCLOSE MATERIAL FACTS WHETHER OR NOT THE SUBJECT OF SPECIFIC QUESTIONS MAY INVALIDATE YOUR INSURANCE**
- We recommend that you keep a record, including copies of this proposal, any letters and all information supplied to us for the purpose of entering into this insurance.

ADDITIONAL INFORMATION

Use this space to provide full details or if there is any other material information which you should disclose:

Agents must be aware that the information entered to this web form must be accurate and complete and that Arthur J. Gallagher cannot be held liable for any errors or omissions.